



## Council Minutes May 18th, 2017

### IN ATTENDANCE:

*Pastor Paul Bulgerin	*Alissa Burgos (Secretary)	Peg Lade (Worship)
*Pastor Heidi Borkenhagen	*Ed Eckert (Treasurer)	*Laurie Gosselin (Fellowship)
*Kerry Feutz (President)	*Pat Murack (Christian Education)	Lisa Bernd (Director of Involvement)
Darlyne Holle (Past President)	Kelly Klug (Outreach)	
*Mike McGraw (President Elect)	Valerie Salzman (Christian Care)	

The meeting began at 7:30 P.M. with President Kerry Feutz presiding.

Reflection led by Mike McGraw

- ✓ Approval of meeting agenda
- ✓ Approval of the April 2017 minutes

### Pastors and DI Reports

#### PASTOR PAUL'S REPORT:

**New Members:** We have sessions for those wishing to join Grace on May 21 and 23. We will welcome new members on Sunday, June 4. It is great that we have had to add this late spring new members' reception because of the increased number of people coming to our church.

**Synod Assembly:** This will be held June 1-3 in Pewaukee. Because of my schedule, I will not be able to hold a session to discuss the resolutions to be presented to the assembly, as I normally do. We will publicize the information about the synod assembly in our "Grace Notes" next week so people can read up on what we will be doing when the synod gathers.

**"Youth Matter" Special Appeal:** Over \$5,300 has been given to help support our youth ministry programs. This will enable us to cover about \$75 of the cost for those going to Confirmation Camp and on the Boundary Waters trip. We will also be able to subsidize a portion of the amount for our fall and winter retreats and have money in reserve for 2018 activities.

**Publicity Special Appeal:** I plan to conduct a low-key appeal in late June to raise money to help Grace do additional publicity. This is the second of the three special appeals.

#### PASTOR HEIDI'S REPORT:

**Worship:** Grace is hosting the annual Grafton-Cedarburg ELCA Ascension Day Service at Grace on May 25 at 6:30pm. Please come- it is always good to worship with our fellow Christians from other congregations. Thanks to Lisa Bernd and Laurie Gosselin for helping organize some treats after the service.

June 4 will be a Favorite Hymns Service I'll be putting together, along with a "Wheeled Things Blessing"- people are invited to bring their summer wheels to be blessed after worship.

**HYPE:** Thanks to Pat and Chantal Murack for their leadership and dedication of HYPE this year! I'm looking forward to another year of learning and fun next year.

**Women's Retreat:** Lydia Circle had a wonderful time together on retreat at Pine Lake. Next year I'd like to promote a Women's Retreat that Pine Lake is hosting in April.

**Women's Book Group:** We had dwindling numbers for this and will be putting it on hold for a while. I think a book study or other discussion group open to anyone may be a good idea for Fall.



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**TNT:** We are planning events for summer including a Brewers Game and Tailgate, helping to pack the lunches for All People's at the end of June, and a picnic.

**Confirmation Camp:** I'll be attending from Wednesday, June 21-Friday, June 23, so I will be missing the next council meeting.

**Summer Hours:** From Memorial Day-Labor Day I am in the office Tuesdays and Wednesdays, and usually working from home a bit on Thursdays.

Heidi also provided an update on the "Little Free Pantry". She is checking into the Grafton Ordinances to make sure it's allowed. In idea was discussed to call it a "Blessings Box" so it can be stocked with hygiene products too.

### **DIRECTOR OF INVOLVEMENT:**

**Grow In Grace:** The end of May is the last month of Grow In Grace. I will be sending out an email to those families, who use e-giving for their GIG payments, that I have not heard back from that received the letter from Pastor Paul. I will then update our e-giving starting in the month of June.

**Door Signs:** I got the samples for our door signs on Sunday. I will be looking them over & getting them ordered as soon as possible. They look fantastic.

**Women's Book Study:** Our May book study was cancelled. I will not be doing a summer book study.

**Spring Salad Supper:** The salad supper group is off & running with a great evening planned. As of right now, we have 28 women signed up for this fun evening.

**Mugs:** The Christian Care group ordered our coffee mugs with our new Grace logo on it. They are so nice. To reduce our trash & to save money, we will be putting them out in the next few weeks for coffee hour. I am working on getting a rack to put them on. I will be able to put them in the dishwasher on Monday morning & put them back out for the next Sunday. We will also be using them for our new member gifts & selling some when we sell our apparel this summer. Thank you, Christian Care Committee, for getting this done.

**Property:** Outdoor clean-up day was a huge success. We had about 25 members (and one non-member) come & help prepare our church property. We had people moving mulch, raking, cleaning up tree beds, weeding, planting, getting our front bed cleaned up & painting beautiful rocks. Thank you to everyone who helped make this day go so quickly. Our Grace property looks beautiful.

The exit lights, fire extinguishers & kitchen ancillary system have all been inspected. I will be making the appointment for the sprinkler system inspection. These are annual & bi-annual checks that I will be including in my property maintenance calendar.

The first part of the tree removal happened earlier this month. I contacted WE Energies about trimming the trees on 5<sup>th</sup> Avenue. They came last Thursday & removed their portion. Darren's Tree Service has been contacted & we will schedule a time to have those two trees removed.

I have 6 families/people signed up to be on the weeding & watering weekly schedule. The schedule will be made up this week & I will distribute to all the participants.

I have started a binder with all the information that I will need for the new portion of my job.

I will be contacting the company about installing a new coffee maker filter.

**Regular Things:** I also continue doing the weekly inset, Grace Notes, the Good News, responsibility emails, entering contributions, e-giving & the million things that come up daily.



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### Attendance Report

Council monitors the attendance report monthly. Attendance was up in April.

### Open Issues

- Conceal Carry Overview
  - Council discussed the churches current stance on this (we have no rules against conceal carry). It was decided we will research this more when we research/discuss our safety plan. Discussion date is to be determined.
- Technology Committee Email
  - The technology team has been working hard to switch the office to the new phone system. They have made a breakthrough in some areas, but not in others.
  - In summary, they cannot get Lisa and Ed's computers to work with the new system. They were successful with all of the others and believe the only way forward is to purchase new computers for them.
  - In a prior council meeting, council approved the purchase of a new multi-media computer only. However, this issued with Ed and Lisa's computers will force them to put a hold on purchasing the multimedia computer for now.
  - The committee would like council's approval to go ahead with this purchase. And if so, what budget would to take it out of.
  - A motion was made to update Ed and Lisa's computers with the mutli-media computer and take the purchase cost out of the technology budget.
    - The motion was seconded and passed with 8 approval votes.
- Personnel Committee Update
  - This agenda item was put on hold since Darlyne Holle was not able to attend the council meeting.
- Frequency of Fundraising at Grace (bake sales, card sales, special fund collections)
  - There was some unhappiness with congregation members surrounding the frequency of fundraising sales at Grace, between services.
  - A new policy will be implemented that bake sales are no longer allowed for youth service projects.
  - A calendar of events will be kept to help avoid multiple fundraising sales on one day.
- Safety Plan
  - Council discussed the need for more formal Safety Plans at Grace. This would include (but not limited to) tornado, fire, and lock-down plans.
  - Once developed, all the council would be made aware and the church members would be informed as well.
  - More discussion will take place regarding this, date is to be determined.
- Craft Fair Advertising
  - Council discussed and approved the purchase of reusable yard signs and also a reusable banner to help advertise the craft fair.

### Committee Reports

#### **CHRISTIAN CARE:**

- We are selling mugs and apparel starting this Sunday.
- On June 4th we will be having a reception for the new members.
- Also in June we will start getting the word out about the photo directory and that pictures will be taken in august.

#### **FELLOWSHIP:**

Fellowship has no new event plans. The idea of a free will offering during coffee hour was posed. Overall, council liked this idea. No determination was made on if or when this will be introduced.



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### **FINANCE:**

Offerings were up a little in April to \$46,802.92 which is \$3,971.08 short of what we need in an average month. So we are still \$13,259.06 behind for the year. Total budget expenses are \$39,575.59 but there are \$8,309.58 of expenses that normally hit in April that will hit in May. This puts us on target for expenses for the year. So we need to keep a close eye on what will happen to offerings in the upcoming months. Summer typically is slower, but we may be getting people coming off the grow in Grace campaign increasing their giving. We will continue to keep a close eye on our finances, but we should have a better feel after the next two months.

### **OUTREACH:**

Outreach committee will be asking the congregation for donations to make lunches for All People's church. I will get the request out next week. We will plan to make the sandwiches and bag the lunches Wed June 28th and they will then be brought to All People's church on Thursday for lunch that day and for Friday.

One Can Plan food was taken to Family Sharing. They appreciate all our donations.

### **WORSHIP:**

No Report. (Had a very short meeting on May 2 and will meet again on June 6th.)

### **YOUTH AND FAMILY MINISTRY COMMITTEE:**

No Report (Meeting 5/22/17)

### **Other Business**

### **Closing Prayer**