



Council Minutes March 17th, 2022

IN ATTENDANCE:

James Newell (Past President)

*Kirstin Albiero (President)

*Scott Donovan (President-Elect)

*Pastor Greg Van Dunk

*Rebekah Bryan (Secretary)

*Scott Nielsen (Treasurer)

*Rachel Langer (Outreach)

*Lori Mathias (Worship)

*Brittany Lobner (Fellowship)

Joe DelCamp (Property)

Lisa Bernd (Director of Involvement)

*Jen Jacobson (Christian Education)

Melissa Schmidt (Christian Care)

(*) present at meeting

The meeting began at 7:32 P.M. with President Kirstin Albiero presiding.

- ✓ Approval of the February 2022 minutes: There was a motion to approve the February 2022 minutes. The motion was seconded & approved.

Pastor and DI Reports

PASTOR REPORT:

No reports

DIRECTOR OF INVOLVEMENT: (Lisa Bernd)

DI Council Report

March 2022

Surgery: I will be having surgery on my shoulder on April 6. I will be out for about 6 weeks. I will know more on my time line after my follow up appointment on April 19. Erica & Arcelia will be filling in for me until I am back. I will be able to work from home when I am able, too. I will have everything as ready as I can before I leave.

Building: Current Electric was at Grace on Monday & figured out why the lights were not going on & off correctly. We should be good moving forward.

Voting: April 5 is voting for the Village of Grafton. They will be using the building April 4-6. Our next vote is August 9.

Blood Drive: Our next Blood Drive is April 19

Kitchen: Paula Race Mantel came to look at the kitchen to use for her business. She said it will work great for her. She will be having a state inspection for her business to use our kitchen. They should be here in the next few weeks. If she is approved, she will begin using the kitchen once a month starting at the end of May beginning of June. Her company has insurance & we will have a signed contract. We are going to use one of her other standard contracts as a template. I will ask Chris Eippert if he could look it over to make sure we have all of our bases covered.

****if the council thinks it would be a good idea to pursue: Paula would be interested in helping me market using our commercial kitchen for other small businesses like hers. There is a commercial kitchen in Saukville that has a four month wait list to use their kitchen. I would be willing to explore this with her.

Eagle Scout: I was contacted by a family who would like to use our facility on April 9 for an Eagle Scout Ceremony. They will be using the gathering area & worship center from 1-4 pm. The ceremony will be in the worship center at 2:00 pm. Dustin Lobner will be running the sound for them.

****Because I will be out at the time – I am in need of someone to open the church & close the church that day. Please let me know if anyone would be available.



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Caring Ministries: I will be setting up home visits with our members who are home bound next week. I will be bringing them communion also. I will have all of my visits done before I leave for my surgery.

Attendance Report

Attendance was discussed.

Committee Reports

CHRISTIAN CARE: (Melissa Schmidt)

No report provided

FELLOWSHIP: (Brittany Lobner)

March 2022 Grace Fellowship Report

Upcoming Events:

Lenten Dinners-after worship March 2nd-April 6th

Trudi Biefeld is assisting me with contacts/sign ups. We're having a bit of trouble finding volunteers to take a dinner evening. We may end up creating a sign-up for Wednesday evening meals. We are waiting to hear back from Outreach. Adult Literacy Center said not this year, and Handbells passed as well along with Circle of Empowerment. I also am working on contacting APC to join us (for the last meal on the 6th) and am working to find a sponsor group for the 30th. **Any ideas for sponsors the night of the 30th?**

Wednesday, March 2nd-7th Grade Confirmation (Erica)-around 70 attendees

Wednesday, March 9th-Church Council (Pasta Bake)-Good turnout, 61 attendees

Wednesday, March 16th-RNT (Pizza, Salad, Drinks)

Wednesday, March 23rd-Lydia Circle

Wednesday, March 30th-??

Wednesday, April 6th-Sunday School (Chili) (Erica)

Future Events:

April 10th-16th, 2022-Holy Week

May/June 2022-Bingo, Campfire Sing Along Outdoors?

June/July 2022-Chinooks Game?

OUTREACH: (Rachel Langer)

No report provided

PROPERTY: (Joe DeCamp)

No report provided

FINANCE: (Scott Nielsen)

March 2022 Treasurer's Report

February 2022 Financial Results

P&L

- Revenue was \$41k (\$2k unfavorable to budget)
- Expenses were \$41k (\$2k favorable to budget)
- Surplus of \$0k (\$0k favorable to budget)



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Grace Lutheran Church Income Statement - February 2022

	February Actual	February Budget	Delta Budget	February '21 Actual	Delta Prior Year
Total Revenue	41,364	43,429	(2,065)	59,417	(18,053)
Expenses					
World Mission Subtotal	3,542	3,792	(250)	3,279	262
Rostered Ministry - Subtotal	11,762	11,669	93	20,540	(8,778)
Non-Rostered Staff Subtotal	11,934	12,491	(557)	11,790	144
Our Church Home Subtotal	11,675	12,874	(1,199)	13,292	(1,617)
Worship & Service Subtotal	2,267	2,547	(280)	1,457	810
Total Expenses	41,180	43,372	(2,193)	50,358	(9,179)
Surplus / (Deficit)	185	57	128	9,059	(8,874)
Amount To / (From) Contingency	185	57	128	9,059	(8,874)
Surplus / (Deficit) After Contingency	-	-	-	-	-

Year-To-Date P&L

- Revenue was \$115k (\$28k favorable to budget)
- Expenses were \$88k (\$1k unfavorable to budget)
- Surplus of \$27k (\$27k favorable to budget)

Grace Lutheran Church Income Statement - February 2022

	February YTD Actual	February YTD Budget	Delta Budget	Feb '21 YTD Actual	Delta Prior Year
Total Revenue	115,272	86,858	28,413	103,987	11,285
Expenses					
World Mission Subtotal	7,083	7,583	(500)	7,083	(0)
Rostered Ministry - Subtotal	25,637	23,339	2,298	41,024	(15,388)
Non-Rostered Staff Subtotal	25,016	24,982	35	23,258	1,758
Our Church Home Subtotal	25,850	25,747	103	26,810	(960)
Worship & Service Subtotal	4,621	5,094	(473)	2,951	1,670
Total Expenses	88,207	86,745	1,462	101,126	(12,919)
Surplus / (Deficit)	27,064	113	26,951	2,861	24,204
Amount To / (From) Contingency	27,064	113	26,951	2,861	24,204
Surplus / (Deficit) After Contingency	-	-	-	-	-

Balance Sheet

- Cash increased \$2k in the month to \$201k
 - Contingency Fund increased \$0k to \$127k
 - Project Funds increased \$2k to \$74k



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Grace Lutheran Balance Sheet - Feb 2022

	February Starting Bal	February Ending Bal	February Changes	
Assets				
Cornerstone Checking	110,526	112,726	2,201	
Cornerstone Money Market	88,298	88,309	10	
Total Cash	198,824	201,035	2,211	
Contingency Fund	126,404	126,589	185	<i>Feb '22 Operating Deficit</i>
Project Funds	72,420	74,446	2,026	<i>Feb '22 Project Fund Change</i>
	198,824	201,035	2,211	
Total Assets	198,824	201,035	2,210	
Liabilities				
Mortgage	1,729,134	1,725,356	(3,778)	
Total Liabilities	1,729,134	1,725,356	(3,778)	
			Principal Payment 3,778	
			Interest Payment 4,918	
			8,696	

WORSHIP: (Lori Mathias)

WORSHIP PLANNING COMMITTEE

NOTES FROM MARCH 1 MEETING

- Lori updated the committee on Vince's resignation as Praise Team Director and thanked him for his 18 years of work at Grace. She also discussed the approval by Council having Eryn taking on the role as Interim Praise Team Director, and masks will now be optional. Eryn also asked that we let her know when the Church plans to go back to traveling communion so she can prepare music for during that time.
- Choir Report (Eryn) – the choir is in need of a few more sopranos and alto singers. The Men's Choir will perform on Ash Wednesday. There is a group of singers preparing for Easter and possibly Palm Sunday. She is also working on getting college singers.
- Praise Team – No report
- Handbells (Deb) – The handbells will be performing two times per month through Easter. Included in this, they will play on Good Friday, and at 8 a.m. Easter Sunday.
- Pastor Greg – He reported on the MET Historical finding and next steps. MET will be looking at direction and movement the church sees as necessary. There will be an event on March 20 for the congregation to share. The Mission Site Profile should be ready after Easter, and a meeting with the bishop could be possible in early June.

Upcoming guest preachers will be Matt Short from the Synod and Pastor Vrankin. On Maundy Thursday, Ruth Schmidt will be bringing the message.

For Palm Sunday, all participants have been recruited for the Cry of the Congregation. Dress Rehearsal for this day will be on March 29.

- John Bernd reported that they did get some volunteers to run the PowerPoints for the 8 a.m. service. He also asked for some clarification on a few of the PowerPoint slides that Pastor Greg could answer. John offered to Live Stream the Ash Wednesday service.
- Next Worship Planning Committee will be on Tuesday, April 5 at 6 p.m.



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YOUTH AND FAMILY MINISTRY COMMITTEE: (Jen Jacobson)

Youth and Family Ministry Team (YFMT) March 2022 Council Report

We meet on March 7th, this meeting was our first meeting with the addition of Sarah Dahl and without Katie. With Katie's departure from staff, she also departed from the team. We were blessed with her many years of services to the youth education at Grace, prior to her time on staff she serviced on the Christian Education team (now known as the YFMT) and on council for the team, as well as lead the High School group with Chris when they first joined Grace. We are excited to have Sarah fresh ideas and input into our discussion and thank her for her willingness to volunteer on the team. The current Youth and Family Ministry team is made up of Erica Dimmett, Pat Murack, Sarah Dahl, and Sarah Newell and myself.

During our meeting we discussed VBS, High School Summer Mission Trip, youth summer service projects, and a quick check in of Sunday School and youth groups.

Vacation Bible School (VBS)

- This year will be August 15-19th, this is later than most years due to voting date the week prior.
- We will cap this participation at 100 kids for this year. This is 25 more than last year and 50 less than year prior to COVID. This discussion was based off feedback from our volunteers last year that said the smaller group was much more manageable. Erica was also more comfortable with this size group for her first year.
- The next step for planning is to confirm volunteers and put out a request for new volunteers.

HYPE (High School) Summer Trip

- The High School Youth were set to attend this year's Synod Youth Gathering in Minnesota July 24-28th, we had 8 confirmed youth going led by Kate Peterman. Unfortunately, the Synod Youth Gathering was canceled.
- Group agreed to keeping the dates (or shorter range within those dates) as the confirmed 8 youth had it on their calendars.
- We discussed alternative options. Erica is going to check with Kate for ideas and thoughts on our discussion.

Summer Service Projects for JYG (6-8th grade) and HYPE (High School)

- The group discussed possible service projects for JYG and HYPE. We are going to look into the following options as well as look for others
 - Saukville Food Pantry – Saturday meals
 - Ruby's Pantry – Tuesdays in Hartford, possibly have a location in West Bend

Confirmation – classes are going well.

- 9th graders will be confirmed on May 15th
- There is no overnight this year.

Education Hour – going well

- JYG is being moved around a bit with their meeting location and combining them with HYPE on occasion, but seems to be working out.



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- Important dates
 - April 10th Palm Sunday
 - Cry of the Congregation – select Youth singing, children handing out palms
 - Egg hunt following 10:30 Worship
 - April 24th (changed from April 3rd) Sunday School singing and bells
 - May 11th Confirmation Service Projects Presentations
 - May 15th Affirmation of Baptism/Last day of Sunday School
 - May 22nd Graduation Sunday

We did not set our next meeting.

Other Business

- Reports & Discussion
 - Youth and Family Ministry
 - Fellowship
 - Lenten Meal, March 30th
 - Subs, pizza?
 - Kirstin suggested to mention it on Sunday and ask for family volunteers? Pastor Greg will mention it.
 - Worship Planning
 - Vince Departure
 - \$139 dollars raised from the meal, then a \$300 (monthly) fund from Vince leaving. New keyboard would be about \$2500. Raise the funds? Kirstin suggested asking the congregation for donations. In the past, Erin has sold keys for the keyboard to raise funds. Not an emergency to get one right away. Celebration music project fund contains \$907, but Scott suggested other means first. Lori said she'll bring it up in next worship planning meeting. Scott asked if we should wait until we get a full-time musician. Pastor Greg suggested we make Erin director of music to help in hiring process. Ongoing topic.
 - Treasurer
 - DI & Attendance
 - Do we market Grace as a commercial kitchen for a source of revenue? Lori mentioned bad history in the past with use of kitchen and expressed some concerns. Others agreed. Our decision is not at this time to outside members. We will consider any further inquiries carefully on a case-by-case basis.
- Old Business
 - MET Update
 - Pastor Greg recommended Lisa for a caregiving role since we will likely only have one pastor going forward. Families could be asked if they'd be willing to pay \$100 for coordinating funerals and additional \$100 for office work.
 - We are at the end of the information gathering phase. We started strategy phase. Third phase is mission site profile (MSP). Recommendations come from MET to council. The council was invited to meetings on April 13 or 19th. The 13th was decided that it worked better.
 - Communion Update



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- It would be nice to have “normal” Communion on Easter. Otherwise there haven’t been any complaints about the Communion kits.
- New Business
 - Next Meeting’s Date
 - April 21, 2022

Closing Prayer: Pastor Greg
Meeting adjourned at 8:17.