



## Council Minutes July 25<sup>th</sup>, 2024

### IN ATTENDANCE:

*Scott Donovan (Past President)	*Rebekah Bryan (Secretary)	*Dustin Lobner
*Chris Eippert (President)	Brad Doro (Treasurer)	*Avery Newell
*Steve Buchman (President-Elect)	Sarah Dahl	*Pat Murack (Youth & Stewardship)
*Pastor Chris Thomas	*Paula Race-Mantel (Worship)	*Kate Peterman (Fellowship)
		*Sarah Brogni (Property)

(\*) present at meeting

The meeting began at 7:32 P.M. with President Chris Eippert presiding.

✓ Approval of the May 2024 minutes. There was a motion to approve the minutes. Seconded. Motion passes.

### Pastor and President Reports See Other Business.

### Committee Reports

#### **STEWARDSHIP: (Pat Murack)**

No report provided

#### **PERSONNEL: (Chris Eippert)**

See Other Business

#### **FELLOWSHIP:**

No report provided

#### **CHRISTIAN CARE: (Chris Eippert)**

##### **Christian Care Committee**

**June 20th, 2024**

**Attendance:** Pastor Chris, Chris Eppiert, Dustin Lobner, Sarah Dahl

##### **Definition of Christian Care:**

- Discipleship: deepen members faith
- Integration: bring new people
- Witnessing: bring in the inactive

Jean is working through the list of active/non-members

Possible "recruits":

- Janet Reinhardt
- Tina Arnold (fellowship)
- Sandra Douglas (new member)
- Joan Tuttle
- Terri Mullens
- John and Donna Pospichal
- Jamison and Elena Vaccaro
- Tracy Leto
- Linda Scott



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Not lead by a staff member but reports to a staff member.

How can we be more welcoming when we have events such as VBS, Truck or Treat, Egg Hunt?

- Have someone who is welcoming and greeting new people during events?

How to help new members grow and become active members?

Action items:

- Pastor will check in with Jean
- Forming a team to support Jean

### **OUTREACH (Steve Buchman):**

#### **June**

- Outreach is working on a Fermentarium Theology on Tap night in late July. They collect pop tabs. They will do a drive at church (although our bin is overflowing as is!) and take them to the Fermentarium. They will have Bible Trivia and a devotion from Pastor Chris. They are just waiting to get confirmation on the date from the Fermentarium.

The other two events I mentioned in May are still in the works:

- September: Outreach for Hope Bike Ride at Grace
- November: All Peoples Christmas Meals

#### **July**

- Please encourage folks to sign up for the Theology on Tap event on July 30. So far we have over 30 people coming, but we'd love more! <https://www.signupgenius.com/go/20F0D4DACA628A7FE3-50194488-theology#/> People can come for the whole night or just stop by for a few minutes. Don't forget to turn in your pop tabs!!
- Working with Chris Beloin to see how outreach can support him with promoting the Outreach for Hope Bike Ride.

### **PROPERTY: (Sarah Brogni)**

#### July Property Report

Claim process started for repairs that are needed due to the storm and power surge that took out multiple area's in the church.

Mark Koehler did an amazing job compiling a list of Vendor's for various maintenance needs for the building. He also started a maintenance list for a more consistent plan to help with being proactive on repairs instead of reactive.

Noticed that there was flooding in the worship center after the storm. Serious discussion and cost break down happening to get a battery backup for the sump pump that is near the worship center



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Harbor City out to look at the men’s lower urinal not flushing. Waiting to hear if it’s a repair or replace job.

Harbor City was also out to do the required back flow testing and a repair to the unit that controls the back flow was required or we would fail the test. It has been repaired and we have passed

Request for the Multipurpose room to be repainted. Jean was looking at trying to use a Thrivent Grant or potentially use some money from the property budget.

### **FINANCE: (Brad Doro)** **June 2024 Treasurer’s Report**

#### May 2024 Financial Results P&L

- Revenue was \$42k (\$0k favorable to budget)
- Expenses were \$41k (\$0 favorable to budget)
- Surplus of \$1k (\$0 favorable to budget)

#### **Grace Lutheran Church Income Statement - May 2024**

	May Actual	May Budget	Budget Variance
<b>Revenue</b>			
<b>Total Revenue</b>	42,214	41,667	547
<b>Expenses</b>			
<b>World Mission Subtotal</b>	3,042	3,042	0
<b>Rostered Ministry - Subtotal</b>	7,887	8,071	(183)
<b>Non-Rostered Staff Subtotal</b>	13,121	13,058	63
<b>Our Church Home Subtotal</b>	15,254	13,313	1,942
<b>Worship &amp; Service Subtotal</b>	1,854	3,237	(1,383)
<b>Total Expenses</b>	41,157	40,719	438
<b>Surplus / (Deficit)</b>	1,057	948	109
<b>Amount To / (From) Contingency</b>	1,057	948	109
<b>Surplus / (Deficit) After Contingency</b>	-	-	-

#### Year-To-Date P&L

- Revenue was \$199k (\$32k favorable to budget)
- Expenses were \$163k (\$0 favorable to budget)
- Surplus of \$36k (\$32k favorable to budget)



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### Grace Lutheran Church Income Statement - May 2024

	May YTD Actual	May YTD Budget	Budget Variance
<b>Revenue</b>			
<b>Total Revenue</b>	198,838	166,667	32,172
<b>Expenses</b>			
World Mission Subtotal	12,167	12,167	0
Rostered Ministry - Subtotal	32,116	32,282	(166)
Non-Rostered Staff Subtotal	50,871	52,231	(1,360)
Our Church Home Subtotal	55,190	53,251	1,939
Worship & Service Subtotal	12,995	12,947	48
<b>Total Expenses</b>	<b>163,338</b>	<b>162,877</b>	<b>461</b>
<b>Surplus / (Deficit)</b>	<b>35,500</b>	<b>3,790</b>	<b>31,710</b>
<b>Amount To / (From) Contingency</b>	<b>35,500</b>	<b>3,790</b>	<b>31,710</b>
<b>Surplus / (Deficit) After Contingency</b>	<b>-</b>	<b>-</b>	<b>-</b>

#### Balance Sheet

- Cash decreased \$7k in the month to \$181k
  - Contingency Fund increased \$1k to \$112k
  - Project Funds unchanged at \$69k
  - Building Debt Reduction decreased \$8K to \$0



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### Grace Lutheran Church Balance Sheet - May 2024

	May Starting Balance	May Ending Balance	May Changes	
<b>Assets</b>				
Cornerstone Checking	98,340	91,377	(6,963)	
Accounts Receivable	-	-	-	
Cornerstone Money Market	89,484	89,556	72	
<b>Total Cash</b>	<b>187,824</b>	<b>180,933</b>	<b>(6,891)</b>	
<i>Contingency Fund</i>	111,378	112,435	1,057	<i>May '24 Operating Deficit</i>
<i>Building Debt Reduction</i>	7,926	0	(7,926)	
<i>Project Funds</i>	68,520	68,498	(22)	<i>May '24 Project Fund Change</i>
	<b>187,824</b>	<b>180,933</b>	<b>(6,891)</b>	
<b>Total Assets</b>	<b>187,824</b>	<b>180,933</b>	<b>(6,891)</b>	
<b>Liabilities</b>				
Mortgage	1,471,293	1,466,648	(4,645)	
Extra Principal Payment	-	7,926	(7,926)	
<b>Total Liabilities</b>	<b>1,471,293</b>	<b>1,458,723</b>	<b>(12,571)</b>	
		Principal Payment	4,645	
		Interest Payment	4,051	
			<b>8,696</b>	

### July 2024 Treasurer's Report

#### June 2024 Financial Results

##### P&L

- Revenue was \$29k (\$12k unfavorable to budget)
- Expenses were \$45k (\$5 unfavorable to budget)
- Deficit of \$16k (\$17 unfavorable to budget)



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### Grace Lutheran Church Income Statement - June 2024

	June Actual	June Budget	Budget Variance
<b>Revenue</b>			
Total Revenue	29,482	41,667	(12,185)
<b>Expenses</b>			
World Mission Subtotal	3,042	3,042	0
Rostered Ministry - Subtotal	8,226	8,071	156
Non-Rostered Staff Subtotal	12,452	13,058	(606)
Our Church Home Subtotal	16,214	13,313	2,902
Worship & Service Subtotal	5,489	3,237	2,252
Total Expenses	45,423	40,719	4,704
Surplus / (Deficit)	(15,941)	948	(16,889)
Amount To / (From) Contingency	(15,941)	948	(16,889)
Surplus / (Deficit) After Contingency	-	-	-

#### Year-To-Date P&L

- Revenue was \$228k (\$20k favorable to budget)
- Expenses were \$209k (\$5K unfavorable to budget)
- Surplus of \$20k (\$15k favorable to budget)



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### Grace Lutheran Church Income Statement - June 2024

	June YTD Actual	June YTD Budget	Budget Variance
<b>Revenue</b>			
<b>Total Revenue</b>	228,320	208,333	19,987
<b>Expenses</b>			
World Mission Subtotal	15,208	15,208	0
Rostered Ministry - Subtotal	40,342	40,353	(11)
Non-Rostered Staff Subtotal	63,323	65,288	(1,965)
Our Church Home Subtotal	71,404	66,563	4,841
Worship & Service Subtotal	18,484	16,183	2,300
<b>Total Expenses</b>	<b>208,761</b>	<b>203,596</b>	<b>5,165</b>
<b>Surplus / (Deficit)</b>	<b>19,559</b>	<b>4,738</b>	<b>14,822</b>
<b>Amount To / (From) Contingency</b>	<b>19,559</b>	<b>4,738</b>	<b>14,822</b>
<b>Surplus / (Deficit) After Contingency</b>	<b>-</b>	<b>-</b>	<b>-</b>

#### Balance Sheet

- Cash decreased \$15k in the month to \$166k
  - Contingency Fund decreased \$16k to \$96k
  - Project Funds decreased \$1K to \$67K
  - Building Debt Reduction increased \$2K to \$2



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### Grace Lutheran Church Balance Sheet - June 2024

	June Starting Balance	June Ending Balance	June Changes	
<b>Assets</b>				
Cornerstone Checking	91,377	76,788	(14,590)	
Accounts Receivable	-	-	-	
Cornerstone Money Market	89,556	89,626	70	
<b>Total Cash</b>	<b>180,933</b>	<b>166,413</b>	<b>(14,520)</b>	
<i>Contingency Fund</i>	112,435	96,494	(15,941)	<i>June '24 Operating Deficit</i>
<i>Building Debt Reduction</i>	0	2,000	2,000	
<i>Project Funds</i>	68,498	67,919	(579)	<i>June '24 Project Fund Change</i>
	<b>180,933</b>	<b>166,413</b>	<b>(14,520)</b>	
<b>Total Assets</b>	<b>180,933</b>	<b>166,413</b>	<b>(14,520)</b>	
<b>Liabilities</b>				
Mortgage	1,466,648	1,454,200	(12,449)	
Extra Principal Payment	7,926	-	7,926	
<b>Total Liabilities</b>	<b>1,458,723</b>	<b>1,454,200</b>	<b>(4,523)</b>	
		Principal Payment	4,523	
		Interest Payment	4,173	
			<b>8,696</b>	

### **WORSHIP PLANNING: (Paula Race)**

See Other Business.

### **YOUTH AND FAMILY MINISTRY: (Pat Murack)**

**Church Council Report: Children and Family Ministry Coordinator**

**Date:** 06/24/2024

**Prepared by:** Cali Schwalbach, Children and Family Ministry Coordinator

### **Vacation Bible School (VBS) Planning**

**Theme:** Camp Firelight

**Dates:** August 5<sup>th</sup>-9<sup>th</sup>, church service on August 11<sup>th</sup>

### **Progress:**

#### **1. Finding Volunteers:**

- Successfully recruited 30 volunteers.
- Still need 20-30 more volunteers to be a classroom leader/assistant or float and substitute.

#### **2. Obtaining Donations:**

- Items needed are listed on our large whiteboard outside of the sanctuary





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- Donations are slowly coming in

### 3. Service Organization Days:

- Identified the following charities for our service days:
  - Family Promise
  - Ozaukee Humane Society-animal toys, blankets, etc
  - Family Sharing
  - Variety of Wisconsin-waiting on response
  - Next Door Milwaukee-children's books

### "Make a Splash for Jesus" Program

**Date: July 21<sup>st</sup>, 9a-11:30a**

- Need 4 more volunteers

### Sunday School

#### Objective:

- To maintain a structured and engaging curriculum for the upcoming Sunday School year.

#### Progress:

##### 1. Creating a Calendar:

- Drafting the Sunday School calendar for 2024-2025 school year.
- Calendar includes special events, holiday breaks, and curriculum focuses.

##### 2. Finding Teachers:

- Need 12 teachers and requiring all parents to volunteer as a helper at least twice throughout the year.

### Conclusion

The Children and Family Ministry is making steady progress in all our initiatives. We are enthusiastic about the upcoming events and programs and are grateful for the council's support. Your continued assistance in volunteer recruitment, donation acquisition, and program promotion is vital to our success.

Thank you for your ongoing dedication to our ministry and the families we serve.

### Other Business

#### Agenda

1. Call to Order



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2. Opening Prayer
3. Devotion – Scott Donovan
4. Approve minutes from May meeting
5. Pastor's Report
  - Surge damage total \$6145.97. We should be receiving a check for \$5196.46 next week.
  - Chris Beloin adult mission trip in Feb 2025 for Habitat for Humanity. Sarah Brogni and Chris Beloin co-leaders. Trip to Florida or New Orleans.
  - Four-week series beginning Aug 18 to focus on one of our ministry partners each week.
  - Pastor Chris on vacation Sept 8.
  - Received solicitation for sponsoring advertisement in Cedarburg School District - \$370 for business card size ad, \$440 for dollar bill sized ad. \$350 advertising budget, have spent \$84 so far. **Motion to do the \$440 ad. Seconded. Motion carries.**
6. President's Report
  - Pool service went well. Seemed like attendance was lower.
  - Softball team is 3-6.
7. Treasurer's Report
  - Summer is typically low, but we're still \$20k over budget, plus the \$5k.
  - Pastor Chris will sort some of the numbers out with Arcelia.
  - Line-by-line report would be helpful
8. Committee Reports – need to figure out 2025 committee budget by August council meeting
  - a. Personnel – Sarah D., Dustin, Chris E.
    1. Staff reviews
  - b. Children, youth and family ministries – Pat
    1. Cali looking for volunteers to help with Sunday School
  - c. Stewardship - Pat
  - d. Worship – Paula
    - i. Follow-up on travel expenses for Eryn music clinic – Eryn should have received the check. Have Eryn give a synopsis when she returns.
  - e. Grounds and facilities – Sarah B.
    1. Battery backup needed
    2. Urinal was fixed
    3. Money in the budget to paint the multipurpose room
    4. Vendor list and maintenance list established



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5. Thrivent grant for fixing trim on the bottom of the shed
- f. Fellowship – Kate
  1. Haven't yet met but should also include Jean
  2. Schedule of events planned out for the school year, posted and printed out
- g. Outreach – Steve
  1. Event Tuesday at Fermantorium at 7pm – 34 currently signed up
- h. LGBTQIA+ workgroup
  - i. Looking for person to head up?
  - ii. Reach out to new member Sandra Douglas to see if she's interested
- i. Christian Care task force – Sarah D., Dustin, Chris E.
  1. Reevaluating membership roles
  2. 300 cards to send out to inactive members
  3. Build a committee with Jean as staff point person
- j. Technology – Dustin
  1. Dustin to create a substitute tech person binder in case regular tech people are out
  2. New monitor
  3. Speakers reset – three functional speakers and a backup
- k. Endowment – Scott
  1. Meeting July 26 to create a structure and standard operating procedure
  2. Brooke N. new chair.
  3. Restructuring of funds
- l. Nominating – Steve
  - i. Need to find one more at-large lay member
    1. Currently have Chris Beloin and James Newell
    2. In addition to Pastor Chris, Jean, and Steve
9. New business
  1. Church building insurance
    - ii. Current Church Mutual policy expires September 22
    - iii. Proposed new terms for renewal contract – premium increase
    - iv. Other options? Task force to get quotes from other options - Chris Eippert volunteered.
10. Next meeting
  - a. Thursday, August 22, 2024 at 7:30
  - b. Sign up for devotion (Pastor Chris) and treats (Paula Race)
11. Closing prayer
12. Adjourn at 8:44.