



Council Minutes June 27, 2019

IN ATTENDANCE:

*Pastor Paul Bulgerin	*Jodi Doro (Secretary)	*Kelly Olson (Worship)
*Pastor Heidi Borkenhagen	*Lynda Lalley (Treasurer)	*Wendy Freeland (Fellowship)
*Mike Moran (President)	*Jen Jacobson (Christian Education)	Lisa Bernd (Director of Involvement)
*Mike McGraw (Past President)	*Kelly Klug (Outreach)	*Sarah Brogni (Property)
Mark Barber (President Elect)	Melissa Schmidt (Christian Care)	

(*) present at meeting

The meeting began at 7:27 P.M. with President Mike Moran presiding.

Reflection led by Pastor Heidi

- ✓ Approval of meeting agenda; Motion Kelly Klug, 2nd Sarah Brogni
- ✓ Approval of the May 2019 minutes; Motion Kelly Olson, 2nd Mike McGraw

Pastors and DI Reports

PASTOR PAUL'S REPORT:

Stewardship Team: Our group is meeting for the third time on Wednesday, June 25. The team consists of Pat Murack, Paul Singer, Lynda Lalley and Steve Korinek. Mike Moran is also meeting with us. Next meeting July 18th.

At our next meeting we will decide upon our stewardship theme for the fall and choose the dates of the program. We will also talk about how we will run it, the letters we will send out and creating some short videos to share with the congregation. We want to have these videos to share with members, especially with those who are not here for the stewardship sermons in October.

2020 Proposed Budget: I also plan to meet with the council executive later in the summer to begin work on our proposed 2020 budget to tie into the fall stewardship program. I suggest that Arcelia Magana meet with the executive as we discuss the proposed budget.

Boundary Waters Trip: I am leading the high school trip from July 6-13. We have fourteen adults and teens going this year.

“God’s Work Our Hands”: I will begin work on this once I return from the Boundary Waters trip in mid-July.

If there are some council member who would be interested in working with me to line up and plan for possible work projects, I would appreciate the help.

The date is Sunday, September 15. People can begin signing up for the various work projects in early August.

Outreach for Hope (OFH) Bike Ride on September 7: I met with the OFH planning team at Grace on June 19 to go over the many details for the fund-raising ride. Grace is the host site for the Ozaukee County ride. We will provide the meal for all the volunteer riders and will apply for a Thrivent Action Team request to fund this.

Katie and Erica as also working on a family friendly ride around the neighborhood.

We’ll be looking for volunteers from Grace to help out that day and also for Grace members to sign up to ride. Last year Grace had the biggest group of riders participating in the Ozaukee County ride.

Grafton Habitat for Humanity Build: This is still on hold as the Ozaukee chapter of Habitat works to secure the needed funding and find qualified families for the new homes. As soon as they are ready to begin work we will organize our Grace volunteers to participate in the work.



Council Minutes June 27, 2019

PASTOR HEIDI'S REPORT:

Worship: I planned the Wheeled Things Blessing, the Graduate Service, and the Favorite Hymn Service. Thanks to Eryn Durlam for her extra work on all the hymns.

Katie and I coordinated the Crossways Capital Campaign plans and set up the speakers.

Education: I attended the Youth and Family Ministry Committee meeting to discuss the new Holy Communion curriculum. The feedback has been positive, and a couple suggestions noted for next year. Thanks to this group for their feedback and support.

Summer Fun Night: Katie and I planned the first fun night, and hope to do more in the future. We had a great time and a great turnout (around 40) despite the rain.

Camp Time: I have spent the last two weeks at Pine Lake- first with the confirmation kids and then at Family camp. I was incredibly impressed with the fine ministry and staff they have this year. Our kids did amazingly well!

I cannot say enough about how important it is to keep this as a part of our confirmation program and try to get even more families and kids to participate. The growth and lessons learned at camp are invaluable for our kids today. It is so encouraging to see kids come out of their shells, their comfort zones, and grow in their faith. I wish every person from Grace could see through my eyes how amazing this very special camp setting is!

Reconciling in Christ: I talked with Pastor Bill Beyer from Grace-Thiensville about coming to speak at Grace about RIC. Pastor Bill is very involved with our synod RIC team. He said he would be willing to do a pulpit swap with Paul or me, which is a great way to maximize the amount of people who can learn more about what RIC is.

DIRECTOR OF INVOLVEMENT: (Lisa Bernd)

Grace Emergency Plan: Katie, Erica & I will be meeting on July 9 to go over the Grace Emergency Plan so that it is printed & posted before the beginning of the program year. We will also look at the "You Are Here" maps in the building & get those printed & hung.

Building Updates: Pure Mechanical did our semi annual HVAC maintenance near the end of May.

I recently spoke with Kelly Olson about signage for around the building. I spoke with the church staff about it & thought that signs that stick out from the wall may work instead of ones that hung from the ceiling. Kelly & I can talk about it after I get back from vacation.

Annual Inspections: We passed our annual inspections for our fire extinguishers, kitchen hood & the sprinkler system. The fire alarm system annual inspection is July 10.

Window Cleaning: I have contacted some places to get new quotes for cleaning the windows. I have scheduled with Better View Window Cleaning. It will be \$875 to clean the exterior & interior windows & the windows in the vestibules. This quote is cheaper than the quote I got for the budget. I will be having them done on July 26. That was the first day they were available.

Grad Grams: I completed the Grad Grams for the seniors in our congregation.

Office Closed: The church office will be closed on July 4 & July 5.

Regular Things: I also continue doing the coffee hour dishes, weekly insert, Grace Notes, the Good News, responsibility emails, entering contributions, e-giving & the million things that come up daily.



Council Minutes June 27, 2019

Attendance Report

Attendance was discussed.

Committee Reports

CHRISTIAN CARE: (Melissa Schmidt)

No report

FELLOWSHIP: (Wendy Freeland)

Six people are scheduled to run church picnic from the fellowship committee – 65 people signed up; will be dropping off cooked meats, etc on Saturday

August 4th for Chinooks game sign up will be coming

FINANCE: (Lynda Lalley)

Total income for the month was \$48,765 and was only short by (\$1,365). The following are year to date: Sunday Offerings down by (\$4,213), Other Income over by \$3,814 and overall/total Income was short by (\$229).

Budget Expenses for the month were a little high at \$56,669 (we should average the \$53,523 or lower). The only notable expense this month was paying Pure Mechanical and details are listed below:

Pure Mechanical – 2018 bills were paid total \$4,806

Service call 8/28/18 (\$1,500)

Service call 12/9/18 No Heat & Return 12/26/18 No Heat (\$1,020)

Service call 11/13/18 N Heat & 11/14/18 Return install parts (\$2,286)

Total income for the year is currently behind total budget expenses by -\$19,293, this time last year there was a small surplus of \$155. We need to keep this in mind as we go into our slower months.

Our budget cash went from -\$22,210 at the end of April to -\$30,114, dropping \$7,940 in May. We had a wonderful month in April with income which helped.

We will also be discussing the carryover special project funds. I will send out a separate email next week, with suggestions for consolidating and/or eliminating some of the special funds.

Discussion: Five funds appear to not be active – possibly look to reallocate these funds.

Nativity fund – there are some pieces that could be updated but also this could be the time to replace entire set. Sarah & Pastor Heidi will look into new options. Will keep this balance for now until purchase is made then look to reallocate.

Office Automation – move to Office Supplies

Senior Fund – give to RNT to use at their discretion by end of year or will go to general budget

Stephen Ministry – move to Special People Needs

Youth Group – move to Youth & Young Adult

Motion Sarah, 2nd Kelly Olson – all in favor – motion carried

OUTREACH: (Kelly Klug)

St. Ben's – voicemail has been left with them

Pastor Paul will talk about congregational involvement after Boundary Waters

PROPERTY: (Sarah Brogni)

Will touch base with Lisa on snow/lawn care services & look to get quotes elsewhere; or look for more discussion with current service as well as late invoices.



Council Minutes June 27, 2019

A few trees in front of church do not look well and looking to see if a member of the church would be able to take them down.

WORSHIP: (Kelly Olson)

Attendees – Pastor Paul, Pastor Heidi, Eryn Durlam, Vince Olson, Deb Donovan, Tori Saunders, Jane Braband, and Kelly Olson

Fall Recruitment Plans/Ideas for Music Groups

Music Leaders and the team discussed plans/ideas to recruit new members including announcements in new member packets, music leaders/ensemble members given the opportunity to share info during a new member session, the Y'all come choir day, continue announcements in the weekly Grace Notes, newsletter and on-screen at services from mid-August through October (give Lisa/Arcelia start/stop dates)

Pastor Heidi also suggested that Vince announce that the 2nd Sunday of the month small ensemble for the Praise service is intentional so that people will know that the Praise Team is not dwindling.

Handbell Survey

Deb wrote and conducted a survey of the handbell choirs. Results/comments were reviewed and discussed.

--Question: if a substitute director is needed, is compensation available?

Special Services Planning

The pastors shared guidelines they developed to improve worship/music planning communication for special services.

--Deb asked if the Google Docs could be used to alert ensemble members to stay up to date with the schedule and pieces for services. The Google Docs is not an option, but Pastor Paul will ask John Bernd for suggestions. A Handbell page on the website? Eryn suggested a Remind Text System or Group text. Vince uses Worship Planning Center

July and August Sermon Themes for July and August were reviewed by the pastors and team

Upcoming Special Worship Services

- **June 30, Outdoor Worship and Church Picnic:** will be held on the north lawn @10AM. Fellowship committee will publicize the picnic, organize the set-up, meal and games. Vince is set with the sound system.
- **July 21, "Make a Splash" day:** 9:30 worship held at the Grafton pool. (Pastor Paul will also lead the 9:00 worship at church)
- **August 11, VBS Sunday:** Katie Eippert and VBS leaders will create the service. Blessings of the Backpacks will also be featured that day.
- **August 25, Road Trip to All People's:** there will be no service at Grace. Congregation invited/encouraged to worship at APC at 9:00 AM service. Music leaders were asked to consider having one of our groups sharing music for the service. More info forthcoming.

Big Brothers Big Sisters Party: 9th grade confirmation students will host the annual Christmas party for BBBS at 11AM on Sunday, Dec. 8th. Since this is during the 10:30 service and likely the day of the choir cantata, it was decided that the party should be held in the Multi-Purpose room so as not to disrupt the cantata/worship service.

Worship Attendance—Worship attendance increased in April & May.

Needs/Congregation Requests



Council Minutes June 27, 2019

- **Keyboard replacement**—Eryn and Kelly are working out the details of the Sponsor a Key campaign. \$40/key. Will be introduced to the congregation in August. Eryn will create a CD for those who donate. The current keyboard will be moved to the music room.
- **Building Maps/Room Signs**—Kelly has talked to Lisa about both. Putting up building maps is already in the works. Lisa suggested that room signs be discussed at the next council meeting.

Eryn and Kathy Brown are attending the Augsburg Music Clinic in Chicago in July.

Next Meeting: August 6th @ 6:30 PM

YOUTH AND FAMILY MINISTRY COMMITTEE: (Jen Jacobson)

We met on May 30, 2019, Katie Eippert, Erica Dimmett, Pat Murack, Sarah Newell, and myself were all in attendance, Pastor Heidi also joined us for part of the meeting. We discussed Holy Communion instruction with Pastor Heidi, Summer 2019 activities, older youth for next year including mission trip planning for 2020, and the Sunday School Teacher survey.

Holy Communion Instruction with Pastor Heidi

- Those that had children that added Holy Communion Instruction last year gave feedback. We all felt it was done well.
- Pastor Heidi shared her planning book. There is a lot of great ideas in there and Katie plans on looking through it to see if we can tie in other idea through Sunday School or Parenting in the Pews.

Summer 2019 Activities

- Summer Family Fun Night, Katie and Erica was helping plan and run a low keep summer night with hot dogs and s'mores.
- We will help with games for the church picnic on June 30th, Pat has volunteered to help organize the Kickball game, we will also put out chalk and bubbles. Katie will be gone for the picnic
- Make a Splash for Jesus is set for July 21st with a camp style worship and Grafton Pool rental following the worship. Katie's request for a grant has been approved to help cover part of the cost of the rental.
- VBS – August 5-9, the planning is on track.

2020 Youth Mission Trip

- Looking for a new location for the Youth Mission Trip. Currently looking at North Carolina and working on dates and hoping to work with a Synod to get paired with a church or possibly Samaritan's Purse.
- Trips for 2019 and 2021 will be the Boundary Waters trip lead by Pastor Paul.

Idea's for HYPE, JYG, and KFC for next year

- Are hopeful to find a new curium for HYPE, hopefully service related.
- JYG Lutherdale Retreat October 18-19
- Family Sharing Food store
- Sunburst
- Laseta



Council Minutes June 27, 2019

- Possible Anxiety Presentation
- Sunday School Teacher Survey
- Katie is looking to recruit new teachers as a good number will be “retiring” due to their kids are aging out of Sunday School
 - Feedback was similar in past years, we reviewed it and discussed a few comments in more detail
 - It was suggested on the survey about having chimes for the 1-5th graders (like the 3k-5k have colored bells) we discussed that, and feel this isn’t the year to pursuit it due to budget. We also felt it might be better as group outside of Sunday School, might see if there is even interest for it.

Next Meeting will be in August just to be on the same page before the program year starts.

Katie Eippert

Sunday School

Finished for the year.

Will spend the summer planning for next year

Will be recruiting quite a few new teachers, as several will be “retiring” as their kids move up

Offering Update

Our 3K-8th graders raised a total of \$438.75 in offerings. \$200 from the donations goes to support our two Circle of Empowerment sponsorship students. The remaining \$238.75 will be donated to the Ronald McDonald House of Eastern Wisconsin.

We also filled the 17 gallon tub with pop tabs. Will we continue this collection next year, even though the money won’t go to the Ronald McDonald House
Next year’s offering will go to the Crossways Capital Campaign

Crossways Capital Campaign

Pastor Heidi and I are kicked off the campaign on June 2. Concludes on June 23

Our goal is to raise \$15,000 (over a 3 year period) from Grace members

Several members have already donated to the campaign and we will wrap it up this weekend and announce the total soon afterward.

Vacation Bible School (Aug 5-9)

Only 7 spots remain! Then we’ll have 150 students.

I currently have 65 volunteers signed up to help.

We received a \$250 Thrivent grant to cover the cost of the picnic lunch and another \$250 Thrivent grant to cover the cost of the backpack blessings that we hand out at the VBS worship service

Thank you to everyone in the congregation who picked up a food or supply donation request! We are grateful for all of the support!!

Important VBS Dates

- July 17: All Staff Leader Meeting
- July 25: VBS Work Night
- Aug 5: Morning All-taff Meeting
- Aug 9: VBS Picnic Lunch



Council Minutes June 27, 2019

- Aug 11: VBS Worship Service

Each year we also lift up 4 organizations and encourage families to bring a donation for each day. This year's organizations are: Family Sharing, Family Promise, Portal, inc and Tailwaggers 911

Make a Splash for Jesus: July 21

Musicians are lined up along with snow cone machine. (Thanks to Donna and Charlie Harms for volunteering to make all the snow cones again this year.)

\$250 Thrivent grant to help cover the cost of the pool rental. Donations from the event will go to the Crossways Capital Campaign

Summer Fun Night: June 12 (5:30-7:30pm)

Our event was a little rainy, so we were inside.

Almost 40 people joined us and still had a great time!

Outdoor Picnic: June 30

YFMT will be "running" the games

Extra School Supplies

Collecting extra school supplies (markers, dry erase markers, scissors etc) for Sunday School use

Other Business

Endowment committee: Bob Dries 2nd term complete 2020; Ralph Jeletz willing to maintain on committee for another term; Dan Mathias & Romy McCarthy to reach out to be on committee.

Set up discussion with executive team & Sarah to switch from cleaning service to individual. Need to put in place set hours, set duties, etc. Current contract for cleaning service is coming to end September.

Closing Prayer:

Pastor Paul

Next meeting August 22nd at 7:20PM